

# Job Title: Sustainability & Public Affairs Trainee (m/f/d)

## About the role

**Location:** Austria - Vienna

**Hours:** Full-Time

**Type of Contract:** Temporary

We provide solutions for a better tomorrow.

We are currently looking for a **Trainee (m/f/d) starting as of May/June 2022 for a period of two years to support the Sustainability & Public Affairs team in our Vienna head office**. In this role you will have the opportunity to get first-hand experience in the development, coordination and management Corporate Social Responsibility (CSR) projects in a global company.

You will support the Sustainability Manager in

- Executing CSR projects and sponsoring activities in line with the Borealis Social Fund strategy
- Liaising with external sponsoring partners as well as internal departments
- Contribute with ideas on how to further leverage impact of the projects and developing new projects
- Enhancing internal and external awareness around Borealis CSR activities – eg through the development of communication tools such as YouTube videos, employee news articles, active use of Social Media and maintenance and update of our CRS project websites.
- Evaluating and responding to sponsoring inquiries from external stakeholders
- Coordinate and manage employee activities and inauguration events
- Preparing internal and external presentations and reports and desktop research
- Continuous administration support such as budget control and reporting, maintenance of document archive and impact measurement
- Close cooperation with the Borealis Communications Department

## About you

As our desired candidate, you are a currently a student or have finished your studies preferably in the field of Sustainability, CSR, Public Relations or Event Management. You are either currently doing your Master Degree or you have just finished your Bachelor Degree and want to gain relevant work experience in a multinational environment with the opportunity to develop into a next role inside or beyond the Borealis Sustainability Department. You have excellent oral and written German and English language skills. Excellent communication and text writing skills. You are a pro-active, responsible and supportive. You enjoy working with diverse type of stakeholders, NGOs, academia, industry and civil society.

## About Borealis and our offer

We are here for you! If you have any questions, please contact Claudia Preslmaier, (claudia.preslmaier@borealisgroup.com). Please note that applications via e-mail will not be accepted since we are serious about protection of your personal data, so thank you for applying online.

We offer a competitive compensation based on the collective labour agreement, reflecting your competencies and experience, starting at EUR 1.568,92 annual gross salary and are willing to pay more based on your experience and background.

We reserve the right to close this vacancy for further applications when we have received sufficient applications that meet the advertised requirements and will contact you as soon as screening is closed.

Borealis is one of the world's leading providers of advanced and circular polyolefin solutions and a European market leader in base chemicals, fertilizers and the mechanical recycling of plastics. We leverage our polymers expertise and decades of experience to offer value adding, innovative and circular material solutions for key industries. In re-inventing for more sustainable living, we build on our commitment to safety, our people and excellence as we accelerate the transformation to a circular economy and expand our geographical footprint. [www.borealisgroup.com](http://www.borealisgroup.com) | [www.borealiseverminds.com](http://www.borealiseverminds.com) | [careers.borealisgroup.com](http://careers.borealisgroup.com)

**We go beyond boundaries. Together.**

Borealis only accepts candidate resumes from recruiters or recruiting agencies if they have been explicitly commissioned by Borealis for a specific recruitment and if the data is provided to us in line with the General Data Protection Regulation. Borealis will not accept or pay fees for candidate resumes of any form or kind that were sent unsolicited to either HR or directly to our hiring managers.